

Date: April 16, 1996

To: Nursing Homes
Facilities for the Developmentally Disabled

BQC-96-019

NH 13

FDD 9

From: Judy Fryback, Director
Bureau of Quality Compliance

Supersedes 94-048

Required Form DCS-822

Approval of Admissions of Mentally Ill or Developmentally Disabled Individuals to Nursing Homes or Facilities for the Developmentally Disabled and Admission of Traumatic Brain Injury (TBI) Individuals to Medicaid Approved Units

In order for persons who have a mental illness (MI) or a developmental disability (DD) to be admitted to a nursing home they must, under Wisconsin Statutes and Wisconsin Administrative Code, have the approval of the county of responsibility. Additionally, to be admitted to a nursing home, persons with a developmental disability must need skilled nursing services.

Admissions of persons who have a developmental disability to Facilities for the Developmentally Disabled (FDDs) must, under Wisconsin Statutes and Wisconsin Administrative Code, be approved by the county of responsibility.

The mechanism for securing county approval for both nursing homes and FDDs is completion by the county of the DCS-822 form. This form has just been revised by the State Division of Community Services. A copy of the Division of Community Services memo and the DCS-822 form are attached for your information.

For HSS 132 facilities, the DCS-822 form is required in addition to the Preadmission Screening and Annual Resident Review (PASARR) process. For HSS 134 facilities, the DCS-822 form is the only preadmission requirement. (The provisions of PASARR do not apply to FDDs.)

For HSS 132 and HSS 134 facilities, DCS-822 approval is required **prior** to admission. In order for a Medicaid care level to be set, the completed DCS-822 form must be submitted, along with the DOH-2288 Care Level Determination form, to the Bureau of Quality Compliance (BQC) Regional Office. No Medicaid care level will be assigned until a complete packet has been received by the BQC Regional Office. (A complete packet includes a DOH-2288 Care Level Determination form, a DCS-822 form and, for admission to HSS 132 facilities only, a PASARR screen.)

For MI or DD residents who are admitted with private pay status, the DCS-822 form must be completed prior to admission. When the resident becomes Medicaid eligible, the DCS-822 form, along with the DOH-2288 Care Level Determination form, must be submitted to the BQC Regional Office.

The DCS-822 form is not applicable to individuals from other states who are placed in Wisconsin facilities. Such individuals must receive approval and funding from the Medicaid program in their admitting state prior to admission.

If you have additional questions about the approval of admissions for MI or DD persons, please contact your BQC Regional Office.

Southeastern Regional Office Pat Benesh, RFOD (414) 227-4914
819 N. 6th St., Rm. 875 Tony Oberbrunner, RFOD (414) 227-4908
Milwaukee, WI 53203

Southern Regional Office Phyllis Tschumper, RFOD (608) 243-2374
3514 Memorial Drive
Madison, WI 53704

Northeastern Regional Office Dolores Zwiers, Adm. Asst. (414) 448-5245
200 N. Jefferson St., Suite 211
Green Bay, WI 54301

Western Regional Office Charlie Kirk, RFOD (715) 836-4753
312 South Barstow, St., Suite #1 Joe Bronner, RFOD (715) 836-3032
Eau Claire, WI 54701-3667

Admission of Individuals With Traumatic Brain Injuries to Approved Brain Injury Units

All admissions of persons who have a traumatic brain injury (TBI) to brain injury units must have approval from the county via the completed DCS-822 form. In addition, a PASARR Screen is required if the brain injury occurred prior to the person=s 22nd birthday. If the brain injury occurred after the person=s 22nd birthday, a PASARR Screen is not required, unless the person has an additional developmental disability and/or mental illness.

For admissions to traumatic brain injury units, the DCS-822 form is required **prior** to admission. The completed DCS-822 form and a PASARR Screen (if required) should be sent to the BQC Regional Office. No Medicaid care level determination will be assigned until the DCS-822 form has been received by the BQC Regional Office.

Those individuals with traumatic brain injury who are admitted with private pay status also require a DCS-822 form to be completed prior to admission. However, only when the individual becomes Medicaid eligible will the DCS-822 form need to be submitted to BQC. No Medicaid care level determination will be assigned until the DCS-822 form is received by the BQC Regional Office.

The DCS-822 form is not applicable to residents of other states who are placed in Wisconsin traumatic brain injury units. Such individuals must receive approval and funding from the Medicaid program in their state prior to admission.

If you have additional questions regarding the admission of individuals with traumatic brain injuries, please contact Alice Boisen, Nurse Consultant, Provider Regulation Section, at (608) 266-7881.

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Attachment

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